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Activating Leadership Potential

Declaration for data protection

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| This paper concerns: | |
| **Name:** |  |
| **Position within alp:** |  |

In the course of your work with alp activating leadership potential, you are likely to gain knowledge of personal data as well as business secrets. All such information must be treated in strict confidence and is subject to the new privacy law under the General Data Protection Regulation (GDPR).

You are aware that the personal data of individuals are subject to special protection and the use of this data is solely permitted under special conditions;

* It is prohibited to transmit personal or sensitive data to unauthorized recipients inside or outside the organisation or make it otherwise accessible;
* it is prohibited to obtain or process data without authorization;
* it is prohibited to process personal data for any purpose other than the lawful purpose of the task;
* entrusted user passwords and other access authorizations are to be kept carefully and kept secret;
* any further provisions on secrecy obligations must also be observed;
* this obligation continues after the end of your activity;

I hereby declare that I am aware of the General Data Protection and the confidentiality obligations and will act accordingly.

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| **venue, date** |  | **signature** |